

CANCELLATION AND MODIFICATION POLICY

Access to the congress is by badge only. Badges are not transferable.

The congress Organizer cannot be held responsible for any duplicate registration or visa refusal. In such cases, the cancellation policy applies.

Cancellation policy:

All cancellations should be notified in writing to IPNA 2016 Congress registration department by email (ipna-registration@europa-organisation.com).

- Cancellations received before **March 30, 2016**: refund after deduction of a 35 \$ processing fee.
- Cancellations received before July 31, 2016: 50 percent refund.
- Cancellations received after August 1, 2016: requests for refunds cannot be processed.

Participant name change policy:

Participant name change in the same fees category is **allowed only once** if notified in writing to IPNA 2016 Congress registration department by email (<u>ipna-registration@europa-organisation.com</u>) before 31 July 2016.

No other request for name change is allowed.